

CMGConnect

DIOCESE OF ORANGE

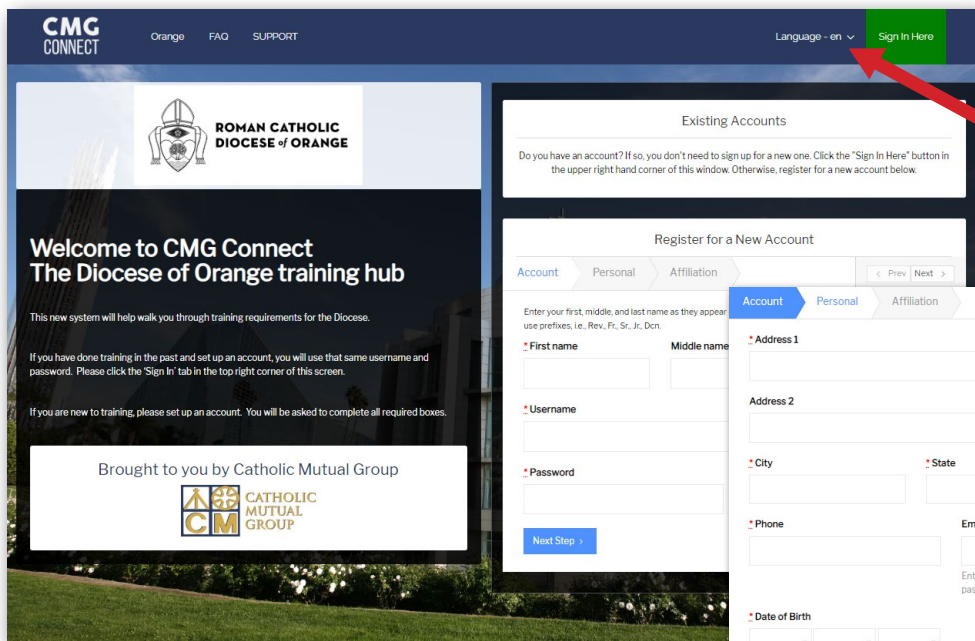


Safe Environment Training End-User Instructions

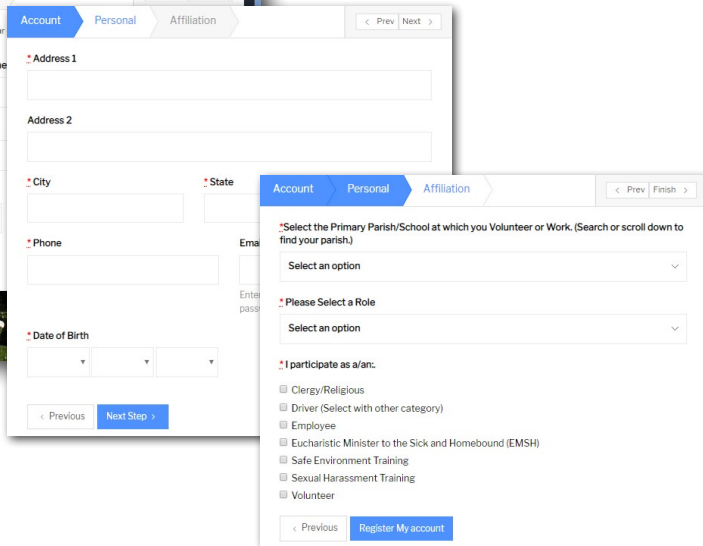
Getting Started:

1. Go to <https://orange.cmgconnect.org/>
2. Create a new account by completing all the boxes under “Register for a New Account.” This includes address, primary parish, and how you participate at your parish or school.
3. Under the Affiliation tab in the I participate as a/an: section, click on the **Safe Environment Training** box. If you have questions please contact your parish/school coordinator.
4. Your main learning dashboard will show you all of the requirements and optional training curriculums that have been customized for your particular role within the Diocese.
5. Click **Start Curriculum** for the Safe Environment Training.
6. Once training is completed, you can access your completion certificate by returning to the training dashboard and clicking **Download Certificate**.





Select 'Language - ES' to create an account in Spanish



- You will progress through ALL three account creation screens before your registration is complete.
- Select **Safe Environment Training** for your participation category, in addition to any other applicable categories.
- On your main dashboard, you will click **Start Curriculum** for the "A. Safe Haven - It's Up to you - Orange" curriculum.
- Complete the training sections—as you work through they will show as 'Done' in each box.
- When finished with training, click the 'Dashboard' tab on the left. You can download and print your certificate under the completed module.

