How To View Student's Grades on FACTS Family Portal

Step 1: Getting to the School Website

Select the browser (Chrome, Safari, Internet Explorer, Etc) of your choice and type in sim-k8.com in the search bar.



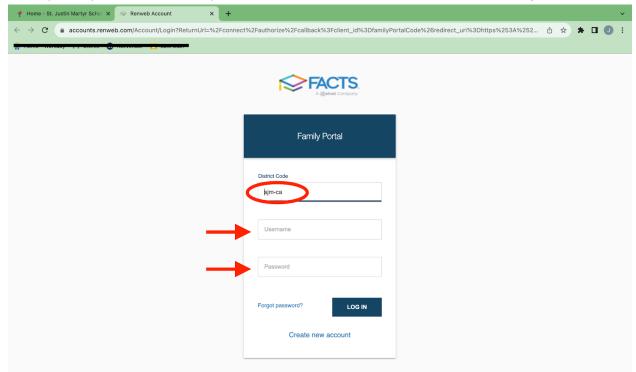
Step 2: Getting to the FACTS Family Portal

Click on the "Family portal" Tab that is on the top right of the website page. This will open a new page for you with the FACTS Account Login.



Step 3: Signing onto FACTS

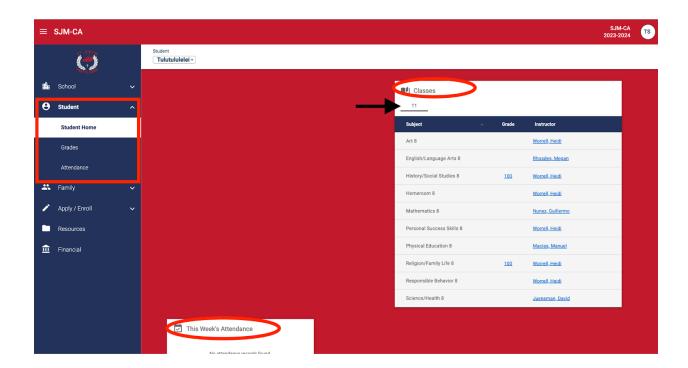
The District Code is **SJM-CA**. Please type it into the District Code box if it is not there already. Then type in your FACTS Family Portal Username and Password. Then click "Log in".



* If you don't know your username or forgot your password, please contact the school *

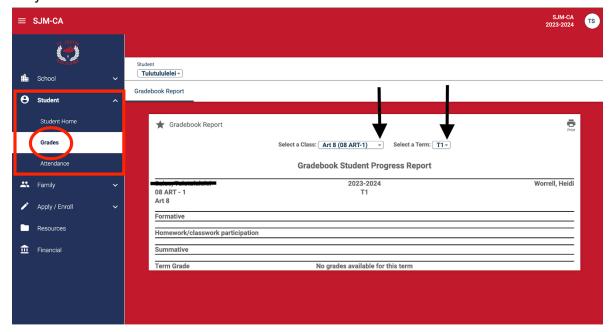
Step 4: Getting to Your Student's Grades

Welcome to your FACTS Family Portal Homepage! Click on the "Students" tab to see the sub tabs for the Student section. It will automatically select the "Student Home" tab which will show you your child's class schedule, attendance and more. The "Student Home" section shows you a glimpse into your child's grades and attendance. As the year progresses, you will be able to switch between trimesters to see your child's progress.



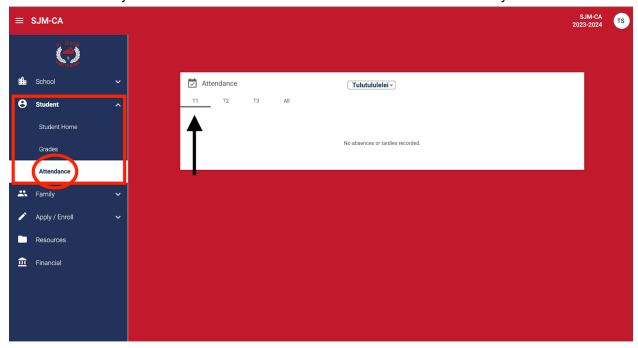
Step 5: Seeing Your Child's Grade More in Depth

Click on the "Grades" tab to see a breakdown of your child's grades for each class. Click on the down arrow for the "Select a Class" to switch between your child's classes. As the year progresses you will be able to switch trimesters for each class to see their progress throughout the year.



Step 6: Seeing Your Child's Attendance in Depth

Click on the "Attendance" tab to see your child's absences and tardies for days and class they missed. As the year progresses you will be able to switch trimesters to see their attendance for each trimester or you can click on "All" to see their attendance for the whole year.



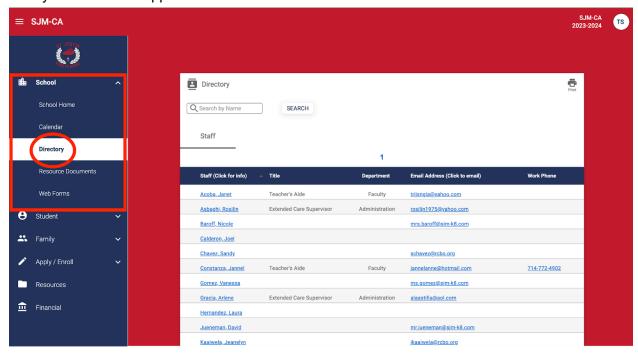
Multiple Students?

If you have multiple students, all you need to do is click on the arrow next to your child's name to switch to a different child. You are able to switch between children in all sections (Home, Grades, and Attendance).



Need to Contact a Teacher Regarding Grades?

Click on the "School" tab that is above students and then click on "Directory". A list of staff and faculty members will appear with their email address.



Having issues logging onto FACTS?

Sometimes the issue might be from the browser you are using. Try switching to a different browser. If the issue persists, please contact the school office for help.

